



STATE OF UTAH
DEPARTMENT OF PUBLIC SAFETY
BUREAU OF CRIMINAL IDENTIFICATION

MINIMUM TRAINING GUIDELINES FOR CONCEALED FIREARM COURSES

Please sign the back page after thoroughly reading our outline.

INTRODUCTION:

The Bureau of Criminal Identification is responsible for ensuring that all concealed firearm permit applicants receive proper training according to 53-5-704 U.C.A. The Bureau will issue and regulate all concealed firearms instructors. It is the responsibility of every concealed firearm permit holder to learn safe handgun practices and have a practical knowledge of the laws that govern firearms and the use of force. Permit holders also need to understand their personal abilities and limitations.

As a concealed firearms instructor you must make certain that all applicants who attend your course receive proper training in the use of firearms within the guidelines prescribed by law. The Bureau has collected the following information to assist you in preparing or adding to your course outline, please note that you may use this outline as your own by simply signing the last page and submitting it to the Bureau. If there are any questions, do not hesitate to contact our office at 801-957-8618.

Our goal is to eliminate incidents by providing excellent training!

IN ACCORDANCE WITH 53-5-704 UCA Subsection (8) (a) (i), (ii), THE FOLLOWING OUTLINE PROVIDES MINIMUM GUIDELINES FOR CONCEALED FIREARM COURSES. YOU ARE RESPONSIBLE FOR INSTRUCTING EVERY APPLICANT WHO ATTENDS YOUR COURSE IN THE TOPICS OUTLINED.

SECTION 1

BASIC HANDGUN SAFETY TRAINING

I. HANDGUN SAFETY RULES

A. The primary causes of firearm related accidents.

1. Ignorance
2. Carelessness

B. Elements of firearm safety.

1. Positive Attitude
2. Knowledge
3. Skill

C. Four basic gun safety rules.

1. Treat all firearms as if they are loaded.
2. Always keep your finger off the trigger until your sights are on target and you have made the decision to fire.
3. Never point a firearm at anything you are not willing to destroy.
4. Before a decision to fire be sure of your target, your target's environment and any other safety hazards.

D. Other safety rules

1. Be sure the firearm is safe to operate (demonstrate safety check)
2. Know how to use the firearm safely.
3. Use only the correct ammunition for your firearm.
4. Wear eye and ear protection as appropriate.
5. *Never* use alcohol or drugs when you have your firearm with you.
6. Store all firearms so they are not accessible to unauthorized persons, i.e. children, restricted persons, etc.
7. Never handle a handgun in an emotional state such as anger or depression.
8. The permit is for a concealed firearm. The firearm should *never* be displayed unless you intend to use it.

E. Permit holders are responsible for teaching their children and other occupants of their home about firearm safety.

1. The permit holder should be a positive role model for their children.
2. Children should be taught the difference between television, toys and real life.
3. Children should be taught what to do if they come across a firearm without an adult present:
 - a. Stop and don't touch.
 - b. Leave the area.
 - c. Tell an adult.

F. Permit holders need to be aware of areas where they can not have a firearm.

Restricted areas include, but are not limited to:

1. Airports secure areas
2. Court secure areas
3. Jail secure areas
4. Post Offices
5. National Parks and monuments
6. Federal Buildings
7. Correctional and Mental Health Facilities
8. A house of worship or private residence if notice is given (verbal/posted sign)
9. Any area designated secure or otherwise prohibited by State or Federal Law.

G. Permit holders should know what to do if confronted by the police.

1. Advise the officer that you have a concealed firearm permit and that you are armed.
2. Advise the officer of the location of the firearm.
3. Fully comply with all instructions given by the officer.
4. Keep your hands visible at all times.
5. Do not reach for your weapon or permit unless instructed to do so.

H. An assailant must have the following:

1. Ability
2. Opportunity
3. Before using deadly force, permit holder must be in *imminent danger* of death or serious injury.

I. Discuss civil liability.

1. Wrongful Death suits
2. Personal Injury suits.

J. Describe the escalation of force

1. Confrontation/Threatening presence
2. Verbal threats
3. Physical
4. Less than deadly force
5. Deadly force

II. HANDGUN OPERATION

A. Handgun Nomenclature.

1. Revolver
 - a. Review the basic parts of a revolver, barrel, sights, grip, etc.
 - b. Discuss the difference between double and single action.
 - c. Discuss the operation of a revolver.
2. Semi-Automatic
 - a. Review the basic parts of a semi-automatic, slide, magazine, etc.
 - b. Discuss the difference between double and single action.
 - c. Discuss the operation of a semi-automatic
 - d. Discuss safeties used on semi-automatics.

B. Show how to check both a revolver and a semi-automatic to insure proper function of the firing mechanism and safety.

1. Demonstrate correct functioning of revolver.
2. Demonstrate correct functioning of semi-automatic.

C. Familiarize yourself with the manufactures operating manual.

III. AMMUNITION

A. Types of ammunition.

1. Center-fire and rimfire.
2. Ammunition most commonly used for personal protection.
3. Proper ammunition for the applicants firearm, i.e. The difference between 9mm parabellum and 9mm Kurtz.

B. Components of ammunition.

1. Case
2. Primer
3. Propellant
4. Bullet

C. Physics of handgun fire.

1. Firing pin strikes primer
2. Primer ignites propellant
3. Gasses expand and force bullet from case.
4. Gasses force bullet down the barrel.
5. Bullet exits barrel.

D. Discuss how to inspect ammunition for imperfections.

E. Discuss the potential problems that can occur with the use of reloaded ammunition.

F. Dangerous range of ammunition.

1. Discuss the dangerous range of handgun ammunition.
2. Review safety rule # 4, Be sure of your target, your targets environment and safety hazards.

IV. FUNDAMENTALS OF SHOOTING A HANDGUN DEMONSTRATE

A. Firing position.

1. Isosceles.
2. Weaver.

B. Grip

C. Breath control.

D. Sight alignment.

E. Trigger squeeze.

F. Follow through.

V. SAFE HANDLING

A. Discuss rules to follow on the shooting range.

1. Eye and ear protection.
2. Handling and presenting a firearm to another person.
3. Three places for a firearm:
 - a. Holster or case.

- b. At the ready.
- c. On target.
- 4. Follow the 4 safety rules at *all* times (*see Section I. Part C.*).
- 5. Steps to follow if you have a malfunction on the range.
- 6. Fully comply with the range officer's instructions.
- B. Discuss/Demonstrate maintenance and cleaning of a handgun.
 - 1. The importance of regular cleaning and maintenance
 - 2. Safety considerations when cleaning.
 - 3. Demonstrate how to clean a revolver/semi-automatic.
- C. Discuss holsters.
 - 1. Purpose of a holster.
 - 2. Discuss advantages/disadvantages of the several holster types.
 - 3. Advantages/Disadvantages of the various methods of carry i.e., on person, in case etc.
 - 4. Safety *must* come before any other consideration.
- D. Safe concealment techniques.
 - 1. The firearm should be in a holster or gun case.
 - 2. The firearm must be hidden from view and be placed so that it is only accessible to the individual carrying it.
 - 3. A handgun should not just be thrown into a glove box, under the car seat or into a drawer.
 - 4. The permit holder is responsible for their firearm at *all* times.
- E. Safe storage of firearms and ammunition.
 - 1. Firearms *must be* stored unloaded. (*Storage is when the firearm is not available for immediate use*).
 - 2. Recommend that firearms and ammunition are stored separately.
 - 3. Storage options.
 - a. Safes.
 - b. Locked cases.
 - c. Safe proofing devices.
 - d. The need for safety does not end just because you do not have the firearm with you.
 - 4. Methods of Child proofing.
 - a. Do not store firearm where it is visible.
 - b. Storage area is not accessible to children.

SECTION 2

YOU MUST REVIEW ALL FEDERAL AND STATE CODES, RULES, AND REGULATIONS THAT PERTAIN TO FIREARMS, OR DEFINITIONS CONTAINED THEREIN.

I. Utah Codes

- A. 53-5-701 to 53-5-711
- B. 76-2-401 to 76-2-407
- C. 76-8-311.1 to 76-8-311.3
- D. 76-10-500 to 76-10-530

II. US Codes

- A. Title 18 Part I Chapter 44 Section 921 to Section 930

III. Utah Rule

- A. R722-300-1 to R722-300-18

IV. US Code of Federal Regulations

- A. 36 CFR 2.4

Please note that it is your responsibility to maintain your awareness on ANY changes that occur in the aforementioned laws!!

I have read and understand not only the minimum training guidelines provided by the Utah Bureau of Criminal Identification, but the laws mentioned therein. I agree to stay current on any changes in the laws regarding weapons in the state of Utah as long as I am instructing others as to what those laws are. I also agree to teach the information provided to me in “Minimum Training Guidelines For Concealed Firearm Courses”. I understand that I may add additional content (to my discretion), but if I choose to do so, I will include a copy of that content with this form and my application for Utah concealed firearm instructor. If in the future I decide to modify my course from the original outline that I submitted with my application, I will notify BCI by sending them a letter of my intent as well as a copy of my proposed outline. If I do not teach my students the content I have agreed to teach in this packet, I understand that I will be in violation, with possible penalties of a 3rd degree felony.

Print Name

Sign Name

Subscribed and sworn to this _____ day of _____ 20_____

Notary Public

You must return this ENTIRE PACKET, not just this page!